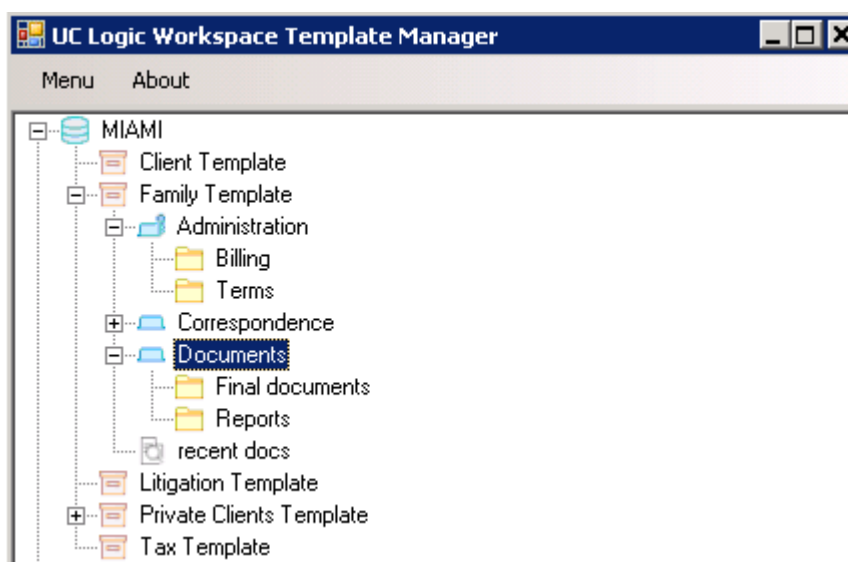# Workspace Template Manager

# Version 1.0

# for iManage 8.x/9.x/10.x



- Create new templates for use with iManage Workspace Manager
- Edit existing templates
- Copy existing templates to quickly create new ones

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# Contents

## 1. Pre-requisites
This application requires either Desksite or Filesite (x86) to be installed on the PC first
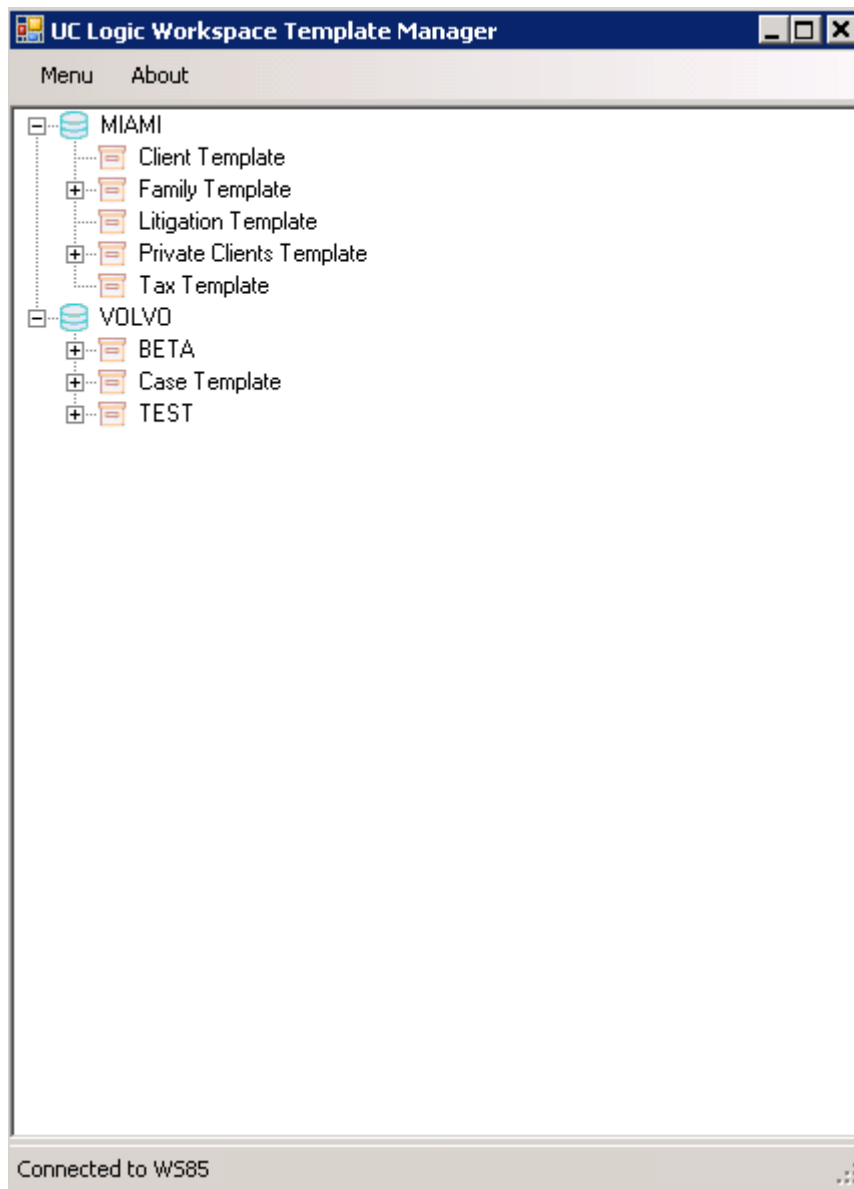
## 2. Installation

Run the setup.exe and follow instructions

## 3. Usage

Run the application from the Start Menu, under All Program, UC Logic, Workspace Template Manager.

Select Login from the Menu, and login as an NRTADMIN user, or a user that has a role that allows system workspaces to be created.

After logging in the list of templates will be displayed for each database

Right clicking on databases, templates, folders, etc. will present a pop up menu with the options available.

For example, to create a new Template, right click on a database and select New Template

To copy a template, right click the template and select Copy to, then the database where you wish to create the new template.